

# Code of Conduct

## Attending an Official Function of UTAH FAMILY, CAREER, AND COMMUNITY LEADERS OF AMERICA

**CHAPTER ADVISERS:** These forms will be your responsibility to obtain and have with you at Fall Leadership/State Conference/National Leadership Conference for each member attending including yourself and any other chaperones.

**Include a copy of this form with your registration.**

Attending an official function of FCCLA is a privilege and a responsibility. The dress, language, and behavior of all attendees should be exemplary. Attendees are defined as students, advisers, and adult chaperones. They represent their school, community, and all FCCLA members in Utah. All attendees are expected to abide by the following rules of conduct.

**Event:**\_\_\_\_\_

**Date:**\_\_\_\_\_

1. All attendees must register for the conference indicated above.
2. Follow the dress code and dress appropriately at all times. Jeans, sweat pants and/or shirts lounging pajamas, shorts, tank tops, and bare feet are not appropriate attire for general meetings/workshops. Casual wear will be permitted during specific functions as designated.
3. Behavior and language at all times should be such that it reflects a positive, professional image of you, your school, your state and the organization. Respect the rights and comforts of others regarding noise, language, and general conduct.
4. Attendees may not purchase, consume, or be under the influence of alcoholic beverages, drugs, or tobacco. Violators will be strict disciplinary action and will be sent home immediately at the expense of the attendee/parents.
5. Student's conduct is the responsibility of the local chapter adviser. Students shall keep their adviser informed of their whereabouts at all times.
6. You are expected to attend all general sessions, contest, orientations, and other scheduled conference activities. The funds contributed by Utah FCCLA will be returned if attendees fail to comply.
7. Be respectful at all times of speakers and officers by being quiet and listening to the presentations.
8. Participants are not to drive or have access to cars during the conference.
9. Observe the designated curfew set by the FCCLA state and national organizations. (Curfew is described as being in your room at the designated hour.)
10. Attendees must be on time attend all sessions.
11. Acknowledge the authority of supervisors, adult chaperones, advisers, and hotel staff.
12. Attendees will not enter the hotel of one that is not their own.
13. If an attendee is found responsible for stealing, vandalism, or fighting, they or their parents/guardians will be required to pay all damages.
14. Any accidents, injuries, or illnesses should be reported to your adviser or the state adviser immediately.
15. Any long distance phone calls, charges to the room, damages, etc. will be the responsibility of the attendee and/or their parents.
16. Attendees authorize the adviser to secure the services of a physician or hospital and to insure the expenses for necessary services in the event of an accident or illness, and will provide for the payment of these costs.

Violations of these rules will be the cause of disciplinary action and violators may be sent home at their own expense. The parents/guardians/administrators of attendees will be notified. If any violation of the Code of Conduct occurs during a member's or officer's term, one or more the following consequences will be applied as deemed appropriate by the student's adviser, state adviser, state officer assistant and board members if applicable:

A. Parent or guardian will be notified	E. Probation period while holding office
B. School administrator will be notified	F. Termination of office or membership privilege
C. Sent home from event at own expense	G. Lose outstanding officer status
E. Other logical consequences as deemed appropriate (i.e, letters of apology, community service, etc.)	H. Law enforcement authorities will be contacted if there is reasonable suspicion of illegal activity.

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#### ATTENDEE'S STATEMENT

I have read the rules. I understand any infraction of these rules will be sufficient cause for my participation in the above-named event to be terminated and for my being sent home at own expense.

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**Attendee's Printed Name**

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**School/Chapter**

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**Attendee's Signature**

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**Date**

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**Insurance**

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**Policy Number**

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#### PARENT/GUARDIAN'S STATEMENT

I have read the rules. I understand any infraction of these rules will be sufficient cause for my participation in the above-named event to be terminated and for my being sent home at own expense.

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**Parent's Printed Name**

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**Parent's Signature**

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#### ADVISER and/or ADMINISTATOR'S ACKNOWLEDGE

I have read the rules. I understand any infraction of these rules will be sufficient cause for my participation in the above-named event to be terminated and for my being sent home at own expense.

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**Adviser's Signature (if not attendee above)**

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**Date**

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**Administrator**

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**Title**

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**Date**